



Planning & Development Inquiry Form

The Township of Bonfield is happy to serve you! To help us answer your inquiry, please share as much information as possible, so we can provide a more tailored response:

Contact Information

First Name:

Last Name:

Email Address:

Telephone Number:

Personal / Mailing Address:

Only complete this if your personal / mailing address is **not** the same as the subject property. Otherwise tick the following: **Same as subject property** []

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Subject Property

Mailing Address:

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Legal Description:

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Future Plans

Don't be shy! Share your proposals and ideas with us, so we can guide you in the right direction.

Through a site-specific approach, we can help you understand the property's planning history, plus any identified constraints, and how such factors affect the development potential of the property. Our aim is to share as much information as is reasonably necessary - to avoid any unwanted surprises down the line!

Please provide a written summary of what you are looking to achieve at the subject property*

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*Continue overleaf or summarize within an email if required. (Max 1000 words).

Surveys, Sketches & Plans

Show us what you've got!

To ensure we have the right property, please share scanned or hard copies of any **sales particulars, survey(s), sketches, plans** or **other documents** you have to hand so we can reference these as part of the property search. Please also refer to our separate guidance on how to produce Site Layout Plans for consultation purposes.

Planning Policies & Zoning Requirements

Top Tip! Did you know you can check out which **Official Plan Designation(s)** and **Zoning By-Law(s)** apply to your property by using our online GIS mapping system?

Please follow this link, where you can search for the subject property by street name and number:

<https://www.bonfieldtownship.com/en/municipal-services/building-planning/gis-mapping-system>

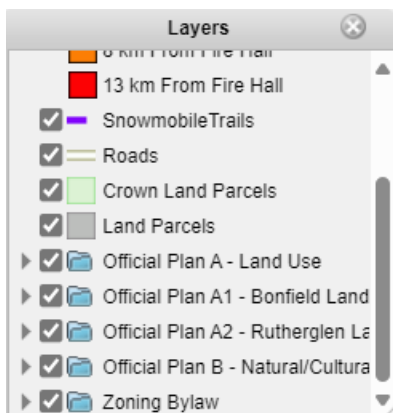


If you don't know [or have] a registered Municipal Address, you can use the **hand tool** and the **zoom tool** to navigate the map towards your subject property



Once you have located the property, you can either **select** or **de-select** the 'layers' to both find and view the information you need. Remember to check all that apply!

You can also use the **Zoom tool** to reduce the focus and see how your property relates to adjoining land uses and the local area more generally (i.e. properties within ~500 meters of the subject property). This will help you understand whether any other constraints (i.e. due to permitted farming and/or quarrying operations) might have an impact on your proposals.



Once you have determined which **Official Plan Designation(s)** and **Zoning By-Laws** apply to your property; you can also refer to relevant planning policies and zoning requirements as follows:

Bonfield Township Official Plan

Plan:<https://bonfieldtownship.com/uploads/documents/Official%20Plan/Bonfield-Official-Plan-April-2013-Consolidation-1.pdf>

Bonfield Township Comprehensive Zoning By-law:

<https://bonfieldtownship.com/uploads/documents/Official%20Plan/Bonfield-Zoning-By-law-May-7-2013-w-adoption-By-law.pdf>

Please note: Other by-laws could also apply depending on the type and use of development being proposed. We are currently working on new housekeeping by-law(s) related to Additional Dwelling Units and other Accessory Structures which we aim to launch early in 2025.

In addition, the Township is currently undertaking a review of its Official Plan and Comprehensive Zoning By-law - with further modified versions expected to be adopted later in 2025.

Still unclear? Don't panic!

If you're still unsure where your property is, or what OP Designation / Zoning applies - we can help you figure it out.

If emailing your inquiry, please forward for the attention of Simon Blakeley, Planning Administrator at planning@bonfieldtownship.com

Please note:

Due to the high volume of inquiries, we're receiving at this time, responses may be limited to the Official Plan Designation and Zoning for the property, with applicants expected to review the adopted OP and Zoning By-Law - before raising specific questions and proposals for further consideration.

If your inquiry relates to a site that has a more a **complex planning history** or other **known issues and challenges** which require further evaluation, you may prefer to pay for a **pre-consultation**, details of which, can be found in the separate ***'Planning & Development Pre-Application, Fee Schedule & Payment Guide, November 2024'***.

The Township of Bonfield makes every effort to ensure information shared on planning & development matters is as up to date as possible.

Disclaimer

While the Township endeavours to provide complete, accurate, reliable, suitable, and available information on an "as is" and "as available" basis; the Township expressly disclaims all guarantees, warranties, and representations of any kind (whether express or implied) regarding the completeness, accuracy, reliability, suitability, and/or availability of information, graphics, products, services, or content shared for any other purpose.

In some instances, there may be discrepancies between the information posted on the interactive map, and information contained within the adopted Official Plan and Zoning By-law(s) for the Township. In some cases, zoning by-law amendments may be in progress or approved - but not yet updated to the mapping.

You should verify all planning and zoning-related information before making any final decisions based upon the information provided. Information communicated because of this inquiry will be:

- 1 - Based on the details provided.
- 2 - Intended as a snapshot in time; and is
- 3 - Potentially subject to change.

It shall not be considered as final or binding upon the Township.

Contact: Simon Blakeley, Planning Administrator at planning@bonfieldtownship.com

November 2024